

Tasking Memorandum No. 99-157

Memorandum For Commanders, Defense Contract Management Districts

Subject: Acquisition and Logistics Reform (ALR) Week

Date: APR 21 1999

Suspense Date: April 26, 1999

Target Audience: All DCMC Employees

- The Under Secretary of Defense for Acquisition and Technology (USD (A&T)), Dr. Jaques Gansler, has designated the week of June 7-11, 1999 as the Department of Defense Acquisition and Logistics Reform (ALR) Week. The theme for the week is "Accelerating the Revolution." The purpose of ALR week is to take time to discuss ongoing acquisition and logistics reform initiatives so that we may "provide better, faster and cheaper products to our customer – the war-fighter." Full text of Dr. Gansler's letter may be accessed at the ALR week website: <http://www.acq.osd.mil/alrweek/>.
- **DCMDs and CAOs should choose an ALR Stand Down Day during the week of June 7-11, 1999, to focus on acquisition and logistics reform and how it can best be applied to their organization.** This year DCMC field offices will have greater latitude in tailoring their own Acquisition and Logistics Reform Day. Each District and CAO has the discretion to use the DoD generated materials or design their own activities. USD (A&T) is developing training materials for the Services and Defense Agencies to use in their local activities. The materials will be downloadable workshops including instructor guides, handouts, and slides. These materials will be posted by May 1, 1999 at <http://www.acq.osd.mil/alrweek/training.htm>. The topics are:
 - Modernization Through Spares Strategy
 - Market Research Techniques
 - Reducing the Total Cost of Ownership Techniques
 - Challenging Requirements and Making Tradeoffs
- Other DoD activities that may be of interest to the DCMC workforce are:
 - Video-Chatrooms on current acquisition and logistics topics during the week of June 7-11, 1999. The topics and schedule will be posted on the ALR Week website closer to the date of the event.
 - Materials developed by other Services and Defense Agencies can also be accessed from the ALR Week website.

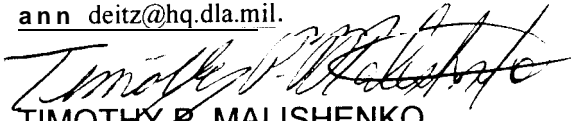
Requirements:

- **We recommend that you begin planning for this event immediately.** You should identify topics or issues of interest to your District or **CAO** and select a stand down day during ALR week to engage in training events. I encourage you to include your buying activities, contractors, and/or management council members.
 - You may use the **DoD** materials identified above or develop your own.
 - You may have speeches, workshops, panel discussions, simulations or case studies, formal training, or any combination of these.
 - Topics selected should be important to your organization. Suggestions:
 - Commercial Practices, such as Earned Value Management Systems (EVMS) or Civil Military Integration (CMI).
 - Efficiency improvements, such as Paperless, EDW, SPS, or DD250s.
 - Risk Management, such as Supplier Risk Management, Activity Based Management, or Program Surveillance and Risk Management
- **Request DCMDs appoint a Point of Contact (POC) and provide the name, email address, organization name and code, and phone number to the HQ Point of Contact (listed below) by April 26, 1999.** These persons will be District focal points for disseminating and reporting information about ALR Week activities.
- **Upon completion of ALR Stand Down Day events, CAOs should email their District POCs a short summary to include:**
 - A description of the ALR Stand Down Day activities
 - The extent to which Government organizations and/or contractors were included
 - Observations or benefits of the ALR Stand Down Day activities
 - Comments and suggestions for future stand down days
- **District POCs consolidate and report ALR Stand Down Day results to HQs POC.**

- **Information about ALR Week activities will be posted on the websites listed below.**
 - **DCMC:** on the DCMC-BG page: <http://www.dcmc.dla.mil/teaminfo/>
 - **DoD:** <http://www.acq.osd.mil/arweek/>.
 - **Services and Defense Agencies:** linked from <http://www.acq.osd.mil/arweek/>

Point of Contact for Further Information:

Ann Deitz, Workforce Team, DCMC-BG, DSN 427-2358, (703) 767-2358,
ann_deitz@hq.dla.mil.



TIMOTHY P. MALISHENKO
Major General, USAF
Commander

cc:
DCMC Executive Team
Headquarters DCMC Directors
Commanders, CAOs
DLSC
DCAA